

**Duplin County Partnership for Children, Inc.**  
**Board of Directors Meeting**  
**January 28, 2019**  
**12:00 p.m. to 1:30 p.m.**

**Members Present:** Charles Morris, Pam Humphrey, Jimmy Tate, James Kornegay, Melissa Reese, Michael Maddox, Laura Jones, Beth Ricci, Janice Goldsby, Ann Washington.

**Members Absent:** Earl Rogers, Kris'T Sloan.

**Staff Present:** Tristan Bruner, Paula Miller, Toni Hudson, Karen Pacheco, Evelyn Dosen

**Call to Order:** Charles Morris called the meeting to order at 12:10 p.m.

**Invocation:** Tristan Bruner made the invocation with a quorum present.

**Visitors Comments:** (10 minutes)

Charles opened the floor to visitors' comments. No visitors were present.

**Approval of Board Meeting Minutes from October 22, 2018 (pages 1-4)**

A motion made to accept the recommendation as presented by Laura Jones

Motion seconded by Janice Goldsby and approved by the board unanimously.

**Executive Director's Report:**

1. Tristan Bruner informed the Board that Duplin County Partnership for Children had received a clean Audit for the 17/18 fiscal year and offered to share a copy of the report with the board.
2. Eleven individuals from our county are due to receive supplemental income from the AWARD\$ program.
3. In effort to aid in Hurricane Florence recovery, Parent Fees were paid for October through January.
4. Areas of concern regarding government shutdown include:
  - a. A small grant will be delayed
  - b. Tristan has a phone meeting with DSS regarding the impact on Child Care Subsidy.
  - c. Child Care Food Program is okay through February.

- d. SNAP is in crisis. 54% of Duplin County population are recipients of this program, delays in payments will deeply impact Duplin County children and families.
- 5. It is possible that many children may lose subsidy funding from DSS as early as March, 2019. DSS, James Sprunt Community College, NC Works and Duplin County Partnership are to attend a meeting on February 1<sup>st</sup> to coordinate services. The child care subsidy system is underfunded.
- 6. Karen Pacheco updated the board regarding Outreach events and services. Hurricane Florence had a substantial impact on families with children. DCPC's Outreach department has taken part in 2 major events designed to keep children in safe while riding in a vehicle. During the Hurricane Car Seat Check held on November 3, 58 new car seats were distributed and or installed. At the Car seat check held on November 9, a total of 26 families were served, receiving a new car seat, signing up for Dolly Parton Imagination Library and/or having a car seat checked by a certified technician. The Partnership has established a Diaper Bank, which will distribute diapers and other available supplies to any Duplin County residents impacted by Hurricane Florence. The Diaper Bank was scheduled to open on February 1<sup>st</sup>, however through team work the staff had the Diaper Bank open on January 17<sup>th</sup>, has already served 12 families. Karen provided flyers (attachment #2) to be posted with Diaper Bank information, hours and eligibility requirements. Upcoming Outreach Events will include Week of the Young Child, Craft night, Parent Meetings, Spring Car Seat check and a Providers Event.
- 7. We have a written agreement with University of Mount Olive for discounted tuition for Partnership staff. If no one goes to UMO, then there is no penalty to the Partnership. This same agreement is available to other businesses, including child care facilities.
- 8. Golden LEAF proposal has been approved for \$60,000 for utility payments, home rehabilitation, replacement of furniture and appliances and rent/mortgage assistance for hurricane victims.
- 9. Smart Start Gala is March 2, 2019. Board members are welcome and encouraged to attend. The Gala will be held at Marbles Museum in Raleigh. Dolly Parton, Governor and Mrs. Cooper will be attending, as well as Governor Hunt.

**Finance Report (Page 5)**

**ACTION ITEMS**

**Old Business:**

No old business was brought forward

**New Business:**

**A. Election of new officers**

1. Chair Elect: Earl Rogers was nominated.
2. Treasurer: Janice Goldsby was nominated.

A motion made to accept the recommendation as presented made by Melissa Reese.

Motion seconded by Beth Ricci and approved by the board unanimously.

**B. New Board Members:**

Marilynn Hroza and Paul Rutter have requested to join the Board of Directors

A motion made to accept the recommendation as presented made by Laura Jones.

Motion seconded by Ann Washington and approved by the board unanimously.

**C. Fixed Assets Disposal (Page 6)**

Dispose of computer ID tag # 950588.

A motion made to accept the recommendation as presented made by Melissa Reese.

Motion seconded by Ann Washington and approved by the board unanimously.

**D. Smart Start Lobbyist (page 7)**

Approve \$250.00 of private funds to be matched with \$250.00 of personal funds donated by Tristan Bruner for Smart Start Advocates.

A motion made to accept the recommendation as presented made by Janice Goldsby

Motion seconded by Ann Washington and approved by the board unanimously.

**E. Phoenix Policies and Procedures (Page 8)**

Follow applicable contracting and accounting policies and procedures.

A motion made to accept the recommendation as presented made by Melissa Reese.

Motion seconded by Ann Washington and approved by the board unanimously.

**Closed Session:**

A motion was made to go into closed session, based on NC General Statute: Article 33C, section 143-318.11.6, to investigate a complaint and hear personnel matters.

A motion made to accept the recommendation as presented made by Melissa Reese.

Motion seconded by Laura Jones and approved by the board unanimously.

Motion to come out of closed session:

A motion made to accept the recommendation as presented made by Melissa Reece

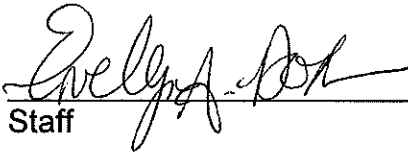
Motion seconded by Michael Maddox and approved by the board unanimously.

Motion to Adjourn:

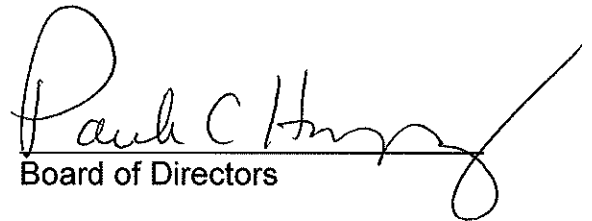
A motion made to accept the recommendation as presented made by Ann Washington.

Motion seconded by Laura Jones and approved by the board unanimously

Submitted by:

  
Staff

Approved by:

  
Board of Directors