

Duplin County Partnership for Children, Inc.
Board of Directors Meeting
Date: December 12, 2022
12:00 p.m.

Members Present:

In person: Laura Jones, Marilynn Hroza, Pam Humphrey, Janice Goldsby, Ashley Reiger, Ann Washington, Maria Uribe, Angel Venecia

Virtual: Lauren Tucker, Kris'T Sloan, James Kornegay, Chiquitta Lesene

Members Absent: Bridgett Huffman and Michael Maddox

A Quorum was present.

Staff Present: Christy Jones, Amanda Sanderson, Evelyn Dosen, Karen Pacheco, Toni Hudson, Paula Miller.

Call to Order: Laura Jones called the meeting to order at 12:00

Visitor Comments/Board Member Comments (5-minute limit per person)

No visitors were in attendance, no comments were made, however James Kornegay requested that he voice concerns pertaining to the Sustainability Grant. The grant was to assist child care facilities during COVID, and his concern is that the pay increase to employees is not something facilities cannot maintain when grant funds are no longer available. Pam Humphrey shares his concern. Christy recommends viewing the webinars regarding this matter and she will speak to NCPC and ask for their input on the matter.

Approval of November 14, 2022 Minutes (Attachment # 1)

A motion made to accept the recommendation as presented was made by Angel Venecia.

Motion seconded by Janice Goldsby and approved by the board unanimously.

Executive Director Updates

Christy Jones informed the Board that although we have received a Draft report from the auditors, the Partnership is still receiving requests for information. Ms. Jones inquired as to why the Partnership was still receiving the requests, and she was informed that this is a normal part of the Audit process.

The Board was informed that our Conflict of Interest disclosure must be updated annually and reminded everyone that a copy of the Partnerships Policy and a disclosure statement had been included with the Meeting Agenda and Packet they had received. All members that were present were asked to complete the disclosure statement and all members that were attending virtually were asked to complete and return the disclosure statement to our office no later than December 30, 2022.

Department Reports

Outreach

Christy reported that the Fall Festival that was held on October 29, 2022 was attended by more than 1500 and 1000 information bags with Partnership program information were handed out to Duplin residents. The Fall Festival and donations received enabled the Partnership to raise \$10,130.00 in cash donations. These donations were used to support the Backpack Buddies Thanksgiving Distribution.

On November 23, 2022 the Partnership participated in and collaborated with other community agencies and Duplin County Schools to distribute food boxes to children and families that were selected through Backpack Buddies.

On November 26, 2022 the Partnership participated in the Kenansville Christmas Parade where we were able to distribute program information to over 200 families.

On December 16, 2022 we will be participating in the Backpack Buddies Christmas Distribution where we plan to distribute 97 meal boxes to Duplin County families.

On December 2, 2022 Duplin Event Center hosted a Grinchful Christmas. At this event our Partnership sponsored the Kids Corner. This event was attended by over 500 people and the Partnership was able to distribute 200 information bags containing program information and contact information.

On December 17, 2022 Partnership staff will participate in the Beulaville Christmas Parade where we will distribute information cards about our programs.

Upcoming and potential events and fundraisers for 2023:

- Provider Event
- Touch a Truck
- Car Seat Check
- Golf Tournament
- Week of the Young Child

ACTION ITEMS

Old Business: None

A motion made to accept the recommendation as presented was made by _____

Motion seconded by _____ and approved by the board unanimously.

New Business:

Budget Amendments (Attachments 4 & 5)

Finance Committee recommendation is to approve the budget amendment as presented in attachments 4 and 5.

Christmas Bonus of \$500 for all staff was included in the budget amendments. Discussion was had if that amount could be increased to \$1000. Christy explained that would pose no budget concerns.

Adjourn: Meeting was adjourned at 1:00pm

A motion made to accept the recommendation as presented was made by Finance Committee and approved by the board unanimously.

A motion made to increase the Christmas bonus to \$1000 by Pam Humphries with the stipulation that a letter be provided explaining that there is no guarantee this would happen every year.


Motion seconded by Maria Uribe and approved by the board unanimously.

A motion made to accept the recommendation as presented was made by Ann Washington.

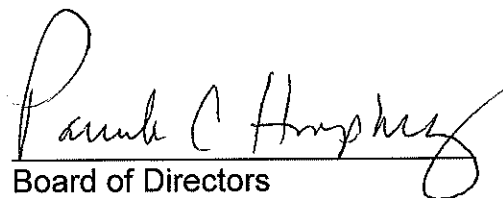
Motion seconded by Janice Goldsby and approved by the board unanimously.

Laura Jones noted that the next meeting of the board will be on January 23, 2023 at 12:00 p.m.

Submitted by:


Staff

Approved by:


Board of Directors