

Duplin County Partnership for Children, Inc.
Board of Directors Meeting
March 25, 2019
12 p.m.

Attachment #1

Members Present: Charles Morris, Earl Rogers, Janice Goldsby, Laura Jones, Melissa Reese, Beth Ricci, Kris'T Sloan, Marilynn Hroza, Ann Washington, Dr. Paul Rutter

Members Absent: Pam Humphrey, Michael Maddox, James Kornegay, Jimmy Tate

Staff Present: Tristan Bruner, Paula Miller, Toni Hudson, Karen Pacheco, Evelyn Dosen

Call to Order: Charles Morris called the meeting to order at 12:00 p.m.

Invocation: Tristan Bruner made the invocation with a quorum present.

Visitors Comments:

The floor was open to visitors for comments, questions and concerns.
No visitors were present.

Approval of Board Meeting Minutes from January 28, 2019 (Attachment #1)

Minutes approved with the following changes:

1. The addition of Ann Washington to the list of Members Present
2. Pg. 2 #6. Change Back to Bank.

A motion made to accept the recommendation as presented by Laura Jones

Motion seconded by Janice Goldsby and approved by the board unanimously.

Executive Director's Report:

Tristan Bruner reminded the Board that year end is June 30, 2019. Also the board was reminded that permission to move money between current activities where appropriate had been given and that these changes will be happening by May 30, 2019.

The floor was given to Karen Pacheco for an update on the Outreach Department. Karen stated that the Provider's Appreciation Event is March 29th and will be held at the Mad Boar in the Celtic Court from 6:00 p.m. to 10:00 p.m. This year's event marks the highest numbers of pre-registered attendees. Karen went on to inform the board regarding Week of the Young Child (WOYC). Week of the Young Child is April 8, 2019 to April 12, 2019. On April 9, 2019 the Partnership will host a craft night from 5:00 p.m. to 7:00 p.m. and on April 10, 2019 the Partnership will host an Open House at the Partnership for Providers from 6:00 p.m. to 8:00 p.m.

Tristan updated the board regarding Subsidy. DSS is spending at a rate that may cause them to run out money by the end of March. By Tristan's calculations, this amount could be approximately \$500,000. There is an opportunity for DSS to get additional funds. Tristan and Rita met with the DSS child care subsidy team on February 1, 2019 to share that \$40,000 of the Scholarship budget can be considered as an option to assist in serving some children.

The board was informed that Smart Start funds will be decreased by \$4,200. This decrease is going to be used by NCPC to cover needed changes to accounting software and Multi-Partnership Accounting and Contracting site accountability through monitoring. Counteracting this decrease is an increase in funding for Dolly Parton's Imagination Library.

The Phoenix Project is a grant received by The Golden LEAF Foundation, in collaboration with James Sprunt Community College, is for utilities, home rehabilitation, furniture and appliances, and rent/mortgage assistance for Duplin County Residents that have sustained damage due to Hurricane Florence. Applications are being accepted. Another grant of \$10,000 is available to Migrant Farm Workers through a collaborating non-profit: NC FIELD. It was pointed out that many migrant families are fearful of asking for and accepting assistance as they do not want to be seen as an undue burden while on their path to citizenship.

In closing, Tristan informed the board that NCPC visited our partnership on March 20, 2019 to review output and outcome data collected. This visit was six hours.

Finance Report: (See Attachment #2)

ACTION ITEMS

Old Business:

No Old Business was brought forward.

New Business:

A. Annual Submission of Activates

Conflict of interest was disclosed by: Janice Goldsby, Beth Ricci and Ann Washington therefore they abstained from vote.

A motion made to accept the recommendation as presented made by Melissa Reese

Recommendation: Roll over all Contract Activity Descriptions (CAD's) as they appear in our current contract with NCP.

B. Activity Bids

Recommendation #1:

Conflict of interest was disclosed by: Janice Goldsby, Ann Washington, and Beth Ricci; therefore they abstained from vote.

Approve to contract with Duplin County Schools for NC Pre-K Classes TANF/CCDF and NC Pre-K Classes and Non-TANF/CCDF for the next three state fiscal years, starting July 1, 2019, pending successful satisfaction of contract obligations.

Recommendation #2:

Conflict of interest was disclosed by: Janice Goldsby, and Ann Washington therefore they abstained from vote.

Approve all remaining activities currently in contract to continue to be implemented by Duplin County Partnership for Children (in-house) for the next 3 state fiscal years starting July 1, 2019.

Recommendation #3:

Conflict of interest was disclosed by: Janice Goldsby, Ann Washington therefore they abstained from vote.

Approve Logic Models and budget narratives for NC Pre-K Classes TANF/CCDF and non-TANF/CCDF for the next three state fiscal years.

Recommendation #4:

Approve Contract Activity Descriptions.

Motion seconded by Earl Rogers and approved by the board unanimously.

A motion made to accept the recommendation as presented made by Laura Jones.

Motion seconded by Melissa Reese and approved by the board unanimously.

A motion made to accept the recommendation as presented made by Melissa Reese.

Motion seconded by Earl Rogers and approved by the board unanimously.

A motion made to accept the recommendation as presented made by Earl Rogers.

Motion seconded by Laura Jones and approved by the board unanimously.

A motion made to accept the recommendation as presented made by Janice Goldsby.

Motion seconded by Earl Rogers and approved by the board unanimously.

Establish Programs and Evaluation Committee

Recommendation: Form a Committee to oversee data collection and review.

Dr. Paul Rutter volunteered to Chair the committee and Marilyn Hroza volunteered to sit on the committee as did Earl Rogers. Earl Rogers was encouraged to invite parental representation from the Latino community.

D. Closed Session

A motion was made to go into closed session, based on NC General Statute: Article 33C, section 143-318.11.6, to hear personnel matters.

Motion to come out of closed session.

A motion made to accept the recommendation as presented made by Dr. Paul Rutter.

Motion seconded by Earl Rogers and approved by the board unanimously.

A motion made to accept the recommendation as presented made by Laura Jones.

Motion seconded by Earl Rogers and approved by the board unanimously.

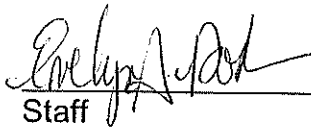
A motion made to accept the recommendation as presented made by Laura Jones.

Motion seconded by Earl Rogers and approved by the board unanimously.

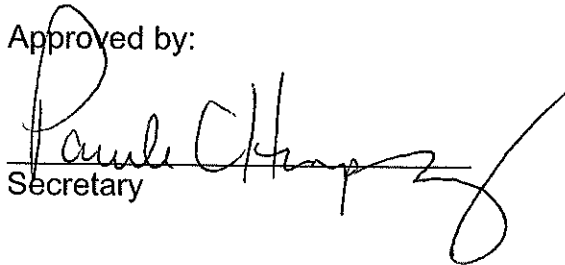
Charles noted that the next meeting of the board will be on Monday April 22nd at 12:00.

Adjourn: Meeting was adjourned at 1:30 p.m.

Submitted by:


Staff

Approved by:


Secretary